



## **RULES AND OBJECTS OF THE NEW ZEALAND IBERIAN HORSE ASSOCIATION (INCORPORATED)**

- 1. NAME:** The name of the society shall be the NEW ZEALAND IBERIAN HORSE ASSOCIATION (INCORPORATED), ('the Association' or 'NZIHA').
  
- 2. OBJECTS OF THE ASSOCIATION**
  - 2.1** To promote, foster, encourage, and assist in the ownership, breeding & showing of Iberian Horses in New Zealand
  - 2.2** To maintain a list/register of Iberian horses in New Zealand.
  - 2.3** Generally to provide information to the members of the Association on the ownership, breeding, and showing of Iberian Horses
  - 2.4** To provide information to the general public about Iberian Horses
  - 2.5** To encourage responsible breeding practices such as testing for known genetic conditions that may occur in Iberian Horses
  - 2.6** To establish, keep and maintain an up to date list of Iberian horse breeders who are Association members and to make this list available to the public, in a form to be decided by the Association
  - 2.7** The Association shall hold a copy of the Breed Standard of various Iberian Horse Breeds that are represented by the Association.
  - 2.8** To work together as an Association to encourage interest in the breeding and health of Iberian horses, and encourage all Iberian horse breeders and owners to join the Association.
  - 2.9** To produce newsletters from time to time containing information pertaining to horses in general, and Iberian horses in particular, that may be of interest to members.
  - 2.10** To maintain an email discussion group for members of the Association to participate in.
  - 2.11** To hold shows, seminars, and/or other functions as decided upon by the Association
  - 2.12** To form alliances or relationships with associations and clubs representing Iberian breeds whose aims and goals are in harmony with, and are not deemed detrimental to the success, or well being of NZIHA Inc, providing they do not compete with another breed in the Association and they comply with the regulations of the country of origin of the breed.

**DEFINITION OF IBERIAN HORSE:** A breed of horse descending in whole or in part from horses of the Iberian Peninsular (Spain & Portugal) and may include Lusitanos, Andalusians, Paso Finos, Peruvian Pasos, Lippazanners, Friesians etc and/or their partbred offspring.

### **3. AFFILIATION**

- 3.1** The Association will seek affiliation with the Royal Agricultural Society of New Zealand



#### **4. MEMBERSHIP:**

- 4.1** To join the Association, intending members must complete an application form and send it to the Membership Coordinator together with the appropriate subscription fee. This may be via the internet website of the Association.
- 4.2** The application will be circulated to the members of the Committee, and accepted or not by a simple majority of Committee members. This may be done by email, by telephone, or at the next Committee meeting or General meeting.
- 4.3** Each person joining the Association shall be bound by the rules of the Association and these shall be supplied to them on request. All breeder members will be sent the Association's Code of Ethics.
- 4.4** The Association reserves the right to accept or reject new members or renewals of memberships.
- 4.5** Each member shall observe and conform with the Rules and Regulations for the time being of the Association. Any member guilty of a breach of this clause may be called upon by the Committee to resign from the Association.
- 4.6** No member shall by their conduct bring the Association into discredit, or bring himself as a breeder or as a member into discredit
- 4.7** Members who fail to renew their subscriptions by two months after subscriptions are due will have their membership terminated
- 4.8** Breeder members who consistently fail to adhere to the NZIHBA Code of Ethics for Breeders may have their membership terminated.
- 4.9** Any member at risk of having their membership terminated because of 4.5, 4.6, 4.7 or 4.8 will be notified in writing.
- 4.10** Members may resign by notification to the Secretary in writing or by email.
- 4.11** There shall be the following types of membership:
  - a)** FULL members (breeder) and FULL members (non-breeder), being either SINGLE (one person only) or FAMILY (where two or more members reside in one household)
  - b)** ASSOCIATE members, being members who are not resident in New Zealand.
  - c)** LIFE members – elected by the Association at its Annual General Meeting only
- 4.12** The right to vote is vested in financial Full members and Life members only.
- 4.13** Office holders in the Association must be financial Full members or Life Members.
- 4.14** No member shall act in a manner detrimental to the interests of the Association.



## **5. OFFICERS OF THE ASSOCIATION**

**5.1** Officers of the Association shall be elected at the Association's Annual General Meeting each year for the offices of:

- a) President
- b) Secretary
- c) Treasurer (where the Secretary may hold this position)

and up to five (5) other Committee members.

These officers shall form the Committee of Management of the Association.

The Committee shall appoint a Studbook Registrar who shall be a member of the Association but who shall not necessarily be a Committee Member. The Registrar shall keep a register of horses and regulate procedures for branding, microchipping or any other method of identification used by the Association, as directed by the Committee. This position shall be permanent unless a majority of any Committee vote to remove the holder.

**5.2** To be eligible to serve as committee member of NZIHA Inc., the eligible candidate must be a voting member in good standing in NZIHA Inc. at the time of his or her appointment, election or nomination and must be willing to serve. The candidate must not be an office bearer in any other association, or club of a like, or similar nature and/ or involved with any other association, or club whose aims and goals are not in harmony and are deemed detrimental to the success, or well being of NZIHA Inc

**5.3** Nominations may be made by financial Full members or Life members only and each nomination must be made by two members. Nominations must be made prior to the Annual General Meeting in writing or by email to the Secretary and must be received at least 5 clear days prior to the date of the Annual General Meeting.

**5.4** Members who are unable to attend the Annual General Meeting may appoint another member as proxy to vote on their behalf. This must be done in writing or by email to the Secretary, and must be received at least 5 clear days prior to the date of the Annual General Meeting.

**5.5** Candidates for election who are unable to attend the AGM may signify their availability in writing or by email.

**5.6** In the event of no nominations being received for any Office Holder, nominations shall be called for at the meeting. If no nominations are forthcoming, the existing Committee shall have the power to appoint a voting member to fill the vacancy.

**5.7** In the event of more than one nomination being received for any Office Holder, voting shall take place at the Annual General Meeting.

**5.8** In the event of more than five (5) nominations being received for Committee Member voting shall take place at the Annual General Meeting.

**5.9** In the case of a vacancy of any of these positions occurring during the year, the Committee shall have the power to appoint a replacement.



## **6. GENERAL MEETINGS**

### **6.1 PROCEDURE**

- 6.1.1** General Meetings may be held by telephone, facsimile or other electronic means including internet chat groups.
- 6.1.2** At all meetings the President shall take the chair and in his absence the members of the Committee present shall elect one of the Committee members to take the chair.
- 6.1.3** Every voting member shall be entitled on every motion, or on any matter requiring a vote, to one vote exercised in person or by proxy, provided that they have been a voting member for 1 calendar month prior to the meeting.
- 6.1.4** In the case of an equality of votes the President for the time being shall have a casting vote.
- 6.1.5** Voting will be by either by voices, or by show of hands, or if requested, a secret ballot, as the Chairman shall decide during the meeting.
- 6.1.6** Every notice required to be given to the members shall be deemed to have been duly delivered if posted to them in a pre-paid letter, or emailed to them, to their last known address

### **6.2 ANNUAL GENERAL MEETING**

- 6.2.1** The ANNUAL GENERAL MEETING shall be held each year within two months of the end of the financial year.
- 6.2.2** All financial and life members shall be notified of the date, time and venue by email or in writing at least 21 days prior to the meeting date.
- 6.2.3** Six financial or life members will form a quorum.
- 6.2.4** An annual report of the Association's progress which shall include a duly audited balance sheet showing receipts and expenditure for the past financial year, and the Association's assets and liabilities, shall be presented, and circulated to those members not present.
- 6.2.5** After the report and balance sheet have been presented and resolved upon, the meeting shall then proceed to the election of officers.

### **6.3 SPECIAL GENERAL MEETINGS**

- 6.3.1** A Special General Meeting may be called by the President, by a majority of the Committee, or by the Secretary on receipt of a request signed by at least 5 financial or life members of the Association. The request must specify the matters to be considered at the Special General Meeting.
- 6.3.2** The Special General Meeting must be held within two months of such decision or request and all financial and life members must be notified by email or in writing, of the meeting date, venue and time, and the matters to be considered there, at least two weeks prior to the meeting date.



## **7. POSTAL BALLOT**

**7.1** The Committee may in its sole discretion take a postal ballot of all members on any question that it considers of sufficient importance, and it shall do forthwith upon the direction of a majority of those present at either an Annual General or Special Meeting

## **8. COMMITTEE MEETINGS**

**8.1** Committee meetings shall be held as often as the committee shall deem necessary and meetings may take place either in person or via electronic media such as teleconference or internet chat. The business of the Association may also be conducted by email or by telephone, on those occasions when it is not necessary for all committee members to be able to communicate with each other simultaneously.

**8.2** Three Committee members shall form a quorum at a Committee meeting.

## **9 AMENDMENTS TO THE RULES AND OBJECTS OF THE ASSOCIATION**

**9.1** The rules and objects of the Association may be altered at an Annual General Meeting or a Special General Meeting. Proposed alterations and the reasons for them must be circulated to all financial and life members at least 21 days prior to the date of the meeting.

## **10. FINANCE:**

**10.1** The financial year for the Association shall run from 1<sup>st</sup> October to 30<sup>th</sup> September. Subscriptions are due and payable on 31<sup>st</sup> October each year. The Committee shall decide the Annual Subscription rates from time to time.

**10.2** The Treasurer, with the approval of the Committee, is authorised to open and operate bank accounts on behalf of the Association, receive accounts and pay them. The Treasurer may place surplus funds, with the approval of the Committee, on term deposit.

**10.3** All cheques or withdrawal slips drawn on the account shall be signed by any two of the President, the Treasurer and the Secretary.

**10.4** All accounts for payment shall be approved by the Committee and the Treasurer is then authorised to pay them.

## **11. THE COMMON SEAL**

**11.1** The Common Seal shall be kept by the Secretary and may be affixed to documents by resolution of the Committee and in the presence of at least one other Committee member.



## **12. DISSOLUTION**

**12.1** The Association may be wound up voluntarily. Upon such a dissolution all debts and liabilities of the Association shall be paid and any property remaining shall be given or transferred to associations or like organisations having objects altogether or in part similar to those of the Association, or to registered charities in accordance with a decision of the Association at a Special General Meeting before its dissolution.

## **13. BRANCHES**

**13.1** The Association may authorise the establishment of Branches for various individual breeds. Any such authorisation shall be solely at the discretion of the Committee who may establish regulations for the regulation and management of such Branches.

**13.2** Application for the formation of a Branch shall be submitted to the Committee, which shall define the local area in which the Branch is to operate, and the body of members, which it shall comprise.

**13.3** Each Branch shall be known as the NZ IBERIAN HORSE BREEDSS ASSOCIATION INCORPORATED ..... BRANCH.

**13.4** A Branch shall consist of members of the Association.

**13.5** Each Branch may govern itself in such manner as it thinks fit subject to the provisions of these Rules and Regulations and for that purpose shall be at liberty to make, repeal, and alter its own rules.

**13.6** Rules and amendments made by Branches shall be submitted for approval to the Committee and shall not come into operation unless and until the Committee approves them. The Committee may at any time vary or repeal any rules previously authorised by it pursuant to this Rule.

**13.7** The Committee may deregister any Branch, which, in the opinion of the Committee, has conducted its affairs in such manner as to warrant, deregistration.

**13.7** A Branch may submit a remit to the Committee or to an Annual General or a Special General Meeting.

**13.9** If within sixty (60) days after notice of any decision of the Committee concerning the area or the Rules or the deregistration of any Branch, the Branch affected shall give notice to the Secretary of the Association requiring the matter to be referred to a meeting of the Association, it shall be referred either to the next Annual General Meeting or to a Special General Meeting, and the decision of the Committee shall not have effect unless and until it has been confirmed by such a Meeting.



## **14. REGULATIONS**

- 14.1** The Committee shall make regulations governing the conduct of the affairs of the Association. These regulations may be from time to time added to, amended, or rescinded, and shall be consistent with the Rules of the Association.
- 14.2** Each member shall be advised of any such addition, amendment, or rescission within 30 days.
- 14.3** If within 30 days after any such advice, notice is given to the Secretary in writing by any 7 voting members requiring the matter to be referred to a General Meeting of the Association, it shall be referred either to the next Annual General Meeting or to a Special General Meeting. Upon receipt of such notice the addition, amendment, or rescission shall have no further effect unless and until it has been confirmed by such a meeting.

## **15. INDEMNITY**

- 15.1** Any Committee member or other officer or servant of the Association, and their executors and administrators, shall be indemnified by the Association against all costs, losses and expenses which any such person may incur or become liable to by reason of any contract entered into or act or thing done by him as such Committee member, officer, or servant, or in any way in the discharge of his duties, including travelling expenses, except as a result of his own neglect and default.
- 15.2** The account for which such indemnity is provided shall have priority as between the members over all other claims on the property of the Association.
- 15.3** It shall be the duty of the Committee to pay all such costs, losses and expenses out of the funds of the Association.
- 15.4** Any Committee member or other officer or servant of the Association shall be indemnified against any liability incurred by him in defending any proceedings whether civil or criminal in which judgement is given in his favour or in which he is acquitted by any court of law in respect of any negligence, default, breach of duty or breach of trust.
- 15.5** No Committee member, officer, or servant of the Association shall be liable for the acts or omissions of any other member, or any person employed by the Association as Auditor, or by reason of his having joined in any receipt for money not received by him personally or for any loss on account of default of title to any property acquired by the Association or on account of the insufficiency of any security in or upon which any monies of the Association shall be invested or for any loss incurred through any banker, broker or other agent or upon any ground whatever other than his own negligence, default, breach of duty or trust.